Risk Assessment and Mitigation Plan

Description

A risk assessment and mitigation plan are a process for identifying and evaluating potential risks, and then developing strategies to reduce or eliminate the impact of those risks.

Risk assessment

1. Identify risks.
2. Evaluate the potential impact of the risk.
3. Prioritize risks.

Risk mitigation

1. Take actions to reduce the probability of risks occurring.
2. Develop combinations of mitigation strategies.

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| **Risk** | **Potential Impact on Project Success*****(Low/Medium/High*)** | **Probability of Occurrence****(*Low/Medium/High*)** | **Mitigation Plan** |
| Biomarker is not discovered | High | Low |  |
| Cell lines become contaminated | Medium | Medium | Thoroughly clean cell culture room.Go over sterile techniques with all persons using the cell culture room. |
| Personnel turnover (co-PI and/or research scientist leaves) | Low | Low |  |
| Unable to recruit participants | High | Medium | Hire a GRA to manage the recruitment and retention of participants.  |

1. Use economic tools to identify the most cost-effective combination of strategies.

Example

Additional Risk mitigation examples

1. Planning and zoning.
2. Floodplain protection.
3. Property acquisition and relocation.
4. Public outreach projects.
5. Installing disaster warning systems.
6. Purchasing radio communications equipment.
7. Conducting emergency response train

Template [Copy and paste into your word document]

**Instructions:**

**Step 1:** Brainstorm possible risks.

**Step 2:** For each risk, assign a High/Medium/Low value for both potential impact and probability of occurrence on the project.

**Step 3:** Develop a mitigation plan for each High/High, High/Medium and Medium/High risk.

Consider developing mitigation plans for the Medium/Medium risks.

 Risk Assessment and Mitigation Plan

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| **Risk** | **Potential Impact on Project Success*****(Low/Medium/High*)** | **Probability of Occurrence****(*Low/Medium/High*)** | **Mitigation Plan****(*For all H/H, H/M and M/H risks. Recommended for M/M risks.)*** |
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