1.0 Purpose
The purpose of this SOP is to describe additional requirements for research that involves employees of and/or students enrolled at this Institution.

2.0 Policy
It is the policy of the IRB that recruitment of employees or students in the laboratory, office, or class of an investigator is generally discouraged, particularly in research involving more than minimal risk to the participant. This participant population is considered potentially vulnerable because of the subordinate position to the investigator and the potential for coercion or undue pressure. However, research conducted with UNL employees or students must follow the same guidelines as research with any other participants and must be reviewed by the IRB if it is intended to be generalizable.

2.1 Students as Research Participants
A parental informed consent form that covers studies with no more than minimal risk may be used for departments with research participation requirements when participants are children (in Nebraska defined as individuals under 19 years of age except those who are legally emancipated or who are otherwise able to consent to the procedures involved in the research.)

A. If course requirements or extra credit options involve research participation, alternative activities must be available to students so they do not feel coerced into research participation.

B. A social security number, student identification number, or initials are not acceptable as identification codes for tracking confidential data. The IRB suggests using the last five digits of the participant’s parent’s phone number.

2.2 Requirements
If an investigator wishes to recruit participants from within their laboratory, office, or class, the IRB application must clearly address:

A. The nature of the professional relationship between the investigator and the prospective participants.

B. Justification of the need to recruit participants from the investigator’s laboratory, office, or class. This justification must be particularly strong for any study, which involves greater than minimal risk procedures.

C. Description of the method of participant recruitment and how situational coercion will be minimized to the greatest extent possible. *Note: The investigator should*
consider 1) use of a general bulletin board posting and not engage in one-on-one solicitation; and 2) use of an individual to obtain consent that does NOT have any supervisory or instructional role relative to the prospective participant.

2.3 IRB Review
The IRB will carefully examine the proposed inclusion of this participant population and must ensure that special protections for this population are in place to minimize the potential for coercion or undue influence.

Administrative Approval:

Dan R. Hoyt, Ph.D.  
IRB Chair

Kimberly Andrews Espy, Ph.D.  
Associate Vice Chancellor for Research